

**FRASER PUBLIC SCHOOLS
BOARD OF EDUCATION
Regular Meeting
Monday, June 26, 2023**

MINUTES

The Regular Meeting of the Fraser Board of Education of Monday, June 26, 2023 was held at Richards Middle School - Idea Lab, 33723 Klein, Fraser, MI 48026.

Board Members Present: Scott Wallace, President
 Todd Koch, Vice President
 Robyn Norbeck, Treasurer
 Daniel Stawinski, Secretary
 Abigail Wasil, Trustee
 Kathleen Moco, Trustee
 Rebecca Jensen, Trustee

Also Present: Carrie Wozniak, Superintendent
 Kerry Terman, Assistant Superintendent for Human
 Resources & Title IX Director
 Sara Delgado, Director of Elementary Education
 Andrea Agrusa, Business Manager
 Daniel Waters, Operations & Maintenance
 Jane Sturgell, Special Education Director

Meeting called to order by Scott Wallace, President at 7:00 p.m.
The pledge of allegiance was conducted.

Presentations & Special Recognition:

Benchmarking Achievement Data Presentation.

Dr. Delgado shared the end of the year benchmark data and compared it to the fall and winter data from 2022-2023. She discussed growth areas as well as areas of concern that will require additional focus into the coming year. This includes continued support for elementary literacy; aligned intervention schedules to decrease Tier 1 disruptions; continued implementation of Second Step for Tier 1 SEL needs; focus on increasing attendance district-wide through positive supports for students and families; and district-wide PBIS initiative for 2023-24.

School Safety Presentation.

Mr. Waters shared the safety and security items being implemented in the district, including:

- Door hardware upgrades are almost complete (lock/unlock indicators on all doors)
- District standard lockdown window shades bid is in and awaiting approval.
- District entry security window film bid is complete and awaiting approval.
- Corridor glass coverings have been quoted and artwork has been approved.
- Exterior glass door stickers are ready to be ordered July 1st.

- Two-way radios have been ordered and will arrive programmed after July 1st.
- Safety bags are in; first aid kits are in, and folders will be ordered July 1st.
- New key symbolled exterior door number plaques will be ordered July 1st.
- Overview of the Five Button Emergency Response System and Installation Plans

Updated SACC Proposal and Consideration of Rate Increase for the 2023-24 School Year.

Dr. Delgado provided an update on the potential partnership with the YMCA and/or a rate increase for the next school year.

- Fall 2023 - Continued investigation of the YMCA’s programming, including additional site visits to other schools/districts currently partnering with the YMCA; additional interviews and conversations with stakeholders; and consideration of the YMCA presenting to the Board of Education and SACC employees.
- Depending on findings, consider a partnership next year or in the winter.
- Shared that the YMCA is open to a delayed roll out option while we continue to investigate what is best for Fraser.

Amendment of Agenda: None.

Approval of Minutes:

Corrections:

Motion by Todd Koch, supported by Kathleen Moco to approve the Minutes of the Regular Meeting of June 12, 2023.

Ayes: All Nays: None Motion Carried.

Corrections:

Motion by Rebecca Jensen, supported by Abigail Wasil to approve the Minutes of the Workshop Meeting of June 22, 2023.

Ayes: All Nays: None Motion Carried.

Correspondence: None.

Superintendent's Report:

District Updates.

Citizen: Agenda Items: None.

Old Business: None.

New Business:

Human Resources Report.

Retirement:

Motion by Rebecca Jensen, supported by Dan Stawinski to approve the following retirement and commend her for her years of service to the district.

Colleen Kunert

Teacher / Richards Middle School

Effective: July 1, 2023

Since: September 10, 1990

Ayes: All Nays: None Motion Carried.

Resignation:

Motion by Robyn Norbeck, supported by Abigail Wasil to accept the resignation of the following and commend her for her service to the district.

Sara Delgado

Director of Elementary Instruction / Administration Building

Effective: June 30, 2023

Since: June 11, 2021

Ayes: All

Nays: None

Motion Carried.

AFSCME Contract Ratifications:

Motion by Todd Koch, supported by Kathleen Moco to ratify the tentative agreements for the following:

- Administrative Assistants bargaining unit represented by AFSCME Local 1884
- Food Service bargaining unit represented by AFSCME Local 3846
- Media Technology Assistants bargaining unit represented by AFSCME Local 3846
- Operations and Maintenance bargaining unit represented by AFSCME Local 3846
- Transportation bargaining unit represented by AFSCME Local 3846

Ayes: All

Nays: None

Motion Carried.

Contract Ratification:

Motion by Robyn Norbeck, supported by Todd Koch to ratify the tentative agreement for the following:

Fraser Administrators Association

Ayes: All

Nays: None

Motion Carried.

Approval of Change Order.

Motion by Todd Koch, supported by Abigail Wasil to approve the following change order:

CO 1	Districtwide Emergency Buttons	Rauland SoundCom	\$57,920.00
		<u>Original Contract Allowance (10,000.00)</u>	
		Grand Total	\$47,920.00

Ayes: All

Nays: None

Motion Carried.

Approval of Organization for the 2023-2024 School Year.

Bank Depositories:

Motion by Rebecca Jensen, supported by Kathleen Moco to approve that the depositories of the Fraser Public School District for the 2023-2024 school year shall be any state or national bank, credit union organized and authorized to operate within the State of Michigan, or as provided by law.

Ayes: All

Nays: None

Motion Carried.

Electronic Transfer Officer:

Motion by Dan Stawinski, supported by Todd Koch to authorize electronic fund transfers and designate the Business Manager as Electronic Transfer Officer to complete such transactions on behalf of the Board in accordance with Fraser Board of Education Policy as recommended.

Ayes: All Nays: None Motion Carried.

Investments:

Motion by Robyn Norbeck, supported by Kathleen Moco to approve Huntington Bank & Michigan Liquid Asset Fund Plus (MILAF+) as Investment Custodians for the 2023-2024 school year as recommended.

Ayes: All Nays: None Motion Carried.

Final Budget Amendments for the 2022-2023 school year.

Motion by Abigail Wasil, supported by Robyn Norbeck to adopt the Final Budget Adjustment to the budget for the 2022-2023 school year as recommended.

Ayes: All Nays: None Motion Carried.

Adoption of Original Budget for the 2023-2024 school year.

Motion by Dan Stawinski, supported by Rebecca Jensen to adopt the Original Budget for the 2023-2024 school year as recommended.

Ayes: All Nays: None Motion Carried.

Approval of Tax Levy for the 2023-2024 School Year.

Motion by Todd Koch, supported by Robyn Norbeck to set the operating tax levy at 18.0 mills and cap the debt levy at 7.0 mills with the additional debt funds borrowed from the School Loan Revolving Fund for the 2023-2024 school year as recommended.

Ayes: All Nays: None Motion Carried.

Approval to Award Bid for District Wide Security Upgrades.

Motion by Kathleen Moco, supported by Abigail Wasil to award the bid for District Wide Security Upgrades to Spartan Construction Group, Inc., in the amount of \$293,000, as recommended.

Ayes: All Nays: None Motion Carried.

Financial Report:

Motion by Robyn Norbeck, supported by Abigail Wasil to accept and file the Financial Report.

Ayes: All Nays: None Motion Carried.

Committee Reports: None.

Citizen: Non-Agenda Items:

Molly Magnotte, Disney Parent – Ms. Magnotte stated the class rotations (where one grade level switched among three teachers) this past year were hard on the students. She also expressed a desire for students to do more work on paper and pencil.

Shannon Vesper-Balsamo, Disney Parent – Ms. Vesper-Balsamo asked if busing would be available to resident students in the Young 5s program in the fall if it is not offered at their home school. She also echoed Ms. Magnotte’s comment about wanting more paper and pencil opportunities for students.

Giuseppe Balsamo, Disney Student – Mr. Balsamo asked about adding recess for 6th grade students and also provided feedback on the Canvas learning management system.

Miscellaneous Business:

Schedule of Activities.

Adjournment:

Motion by Todd Koch, supported by Abigail Wasil to adjourn at 9:32 p.m.

Ayes: All

Nays: None

Motion Carried.

These Minutes were approved by the Fraser Board of Education at their Regular Meeting of July 17, 2023 and are to be filed in the Permanent Minute Book.

Daniel Stawinski, Secretary